

***** HOTEL RESERVATION for SCGT 12 *****

Rooms will be reserved at special rates for different categories at the following hotels.

(Those hotel rates are available from **Dec.3 through 8, 2012.**)

For further information, please contact **SCGT 12 Desk, Kinki Nippon Tourist Co., Ltd.** by E-MAIL.

	Hotel Name	Room Type	Charge (yen)	Hotel Location
1	Nagoya Tokyu Hotel	Single	9,500.-	5 min. walk from No.12 exit of subway station "Sakae" http://www.Tokyuhotels.co.jp/en/TH/TH_NAGOY/index.html (English&Japanese)
		Twin for one person	13,500.-	
		Twin for two person	17,000.-	
2	Chisun Inn Nagoya Sakae	Single	6,500.-	6 min. walk from No.5 exit of subway station "Sakae" http://www.solarehotels.com/english/chisun (Japanese)
		Twin for one person	8,000.-	
		Twin for two person	11,000.-	

- Rates are the room charges per night **including** service charge tax.
- Breakfast is **not** included in the above room charges.
- The number of rooms is limited. Please make a reservation as soon as possible.
- All rooms are available for non-smoking and internet access within the room.
If you have request for smoking room, please fill out the Reservation Form.
- For Chisun Inn, you may get cheaper rate through online reservation directly at the above Web page
(Japanese page) in Japanese.
- **There is a one-way shuttle bus to Nagoya University from the Nagoya Tokyu Hotel at 8:00am during Dec.4~Dec.7, 2012.**

HOW TO MAKE A RESERVATION

1. Fill in the enclosed Reservation Form. Specify the hotel, the category and the check-in/out dates.
2. Send the Form to the following address by E-MAIL, no later than Nov. 16,2012.

SCGT 12 desk: Kinki Nippon Tourist Co., Ltd.
Corporate Travel,Event & Convention Branch,Nagoya,
C/o Nihonseimei sasashima Bldg, 7F, 1-27-2, Meiekinami, Nakamura-ku, Nagoya 450-0003,
Japan
Tel: +81-52-583-8311 Fax: +81-52-563-1846
Email : ngo-event@or.knt.co.jp

PAYMENT

Please pay the accommodation fees directly to the front desk when you check-in.
The payment of the prior deposit is not necessary.

HOTEL CANCELLATION POLICY

In case of cancellation, should be informed **SCGT 12 desk, Kinki Nippon Tourist Co., Ltd. by Email (ngo-event@or.knt.co.jp).**

But you should pay the following cancellation fees by credit card.

- | | |
|-----------------------------------------------|------------------------------------|
| 14 days or more prior to the date of check in | : No charge |
| 13 to 8 days prior to the date of check in | : 20% of 1(one) night room charge |
| 7 to 2 days prior to the date of check in | : 30% of 1(one) night room charge |
| Fewer than 2 days prior, or no notice given | : 100% of 1(one) night room charge |

*****RESERVATION FORM SCGT 12 *****

Please send to: ngo - event@or.knt.co.jp

SCGT 12 desk: Kinki Nippon Tourist Co.,Ltd.
Corporate Travel,Event&Convention Branch,Nagoya
C/o Nihonnseimei sasashima Bldg, 7F, 1-27-2, Meiekinami, Nakamura-ku, Nagoya
450-0003, Japan
Tel: +81-52-583-8331 Email : ngo-event@or.knt.co.jp

* Please use one form for one person (Please photocopy this form if necessary)

* Please type or print in block letter.

TITLE : Prof Dr Mr. Ms.

NAME: _____
Family name First name Middle initial

AFFILIATION: _____

MAILING ADDRESS= Office Home _____

TELEPHONE: _____ FAX: _____

E-MAIL: _____

Check-in date (DD/MM): _____ / _____ Check-out date (DD/MM): _____ / _____

Nagoya Tokyu Hotel (Non-smoking)

Single 9,500JPY _____ room(s)

Twin (for two-person) 17,000JPY _____ room(s)

Twin (for one-person) 13,500JPY _____ room(s)

Comments (Smoking):

Sharing with : Mr. Ms. _____

Check-in date (DD/MM): _____ / _____ Check-out date (DD/MM): _____ / _____

Chisun Inn Nagoya Sakae (Non-smoking)

Single 6,500JPY _____ room(s)

Twin (for two-person) 11,000 JPY _____ room(s)

Twin (for one-person) 8,000JPY _____ room(s)

Comments (Smoking):

Sharing with : Mr. Ms. _____